

The City of Guelph is a vibrant community with over 120,000 people located in the heart of Southern Ontario, just one hours driving distance from Toronto. Set in a picturesque natural setting, Guelph is known for its rich architectural heritage, growing economy and excellent quality of life - all good reasons to consider a career in this beautiful city.

Resumes are being accepted for the position of Facility Maintainer/Equipment Operator. This is a dual position between Community & Social Services and the Operations and Transit Service Area. The successful candidate will have a focus on quality customer service and continuous improvement processes. Guided by the goals and objectives of the City of Guelph Strategic Plan and committed to the Corporate Values of integrity, excellence and wellness, the candidate will aid in the achievement of the Community Vision – to be the city that makes a difference.

HOURS OF WORK: Shifts are a requirement of this position:

September to March: Any five (5) shifts 8:00 a.m. to 4:00 p.m. or 4:00 p.m. to 12:00 midnight, Sunday through Saturday; or any (4) ten hour shifts 6:30 am to 4:30 pm or 3:30 p.m. to 1:30 a.m. – Recreation Facilities

April to August: Any five (5) consecutive shifts, any eight (8) consecutive hours between 8:00 a.m. and 4:00 p.m. Monday through Friday – Park Maintenance and Development. Stand-by and shift work may be a requirement of this position.

DUTIES:

- Perform refrigeration, aquatic, program, repairperson and cleaning duties in the development, maintenance and operation of facilities.
 - Maintains facility quality and safety by adhering to predetermined building operating standards.
 - Acts as a resource person to clients and to the facility team.
 - Carries out building or system repairs/services.
 - Communicates with team members to provide excellent service to team and patrons.
 - Reports and follows up on all building incidents.
 - Troubleshoots and makes adjustments to mechanical, plumbing, electrical, refrigeration, roof systems and handling systems. Repairs carpentry, painting, masonry and drywall; maintains energy management systems.
 - Aids in the preparation of statistical information of building use.
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- Perform duties in the development, maintenance and operation of park activities in all types of weather conditions.
 - Operates various types of equipment associated with the maintenance of parks including, large mowers, agricultural tractors, waste collection vehicles, along with auxiliary attachments, as required, in a safe and efficient manner.
 - Utilizes tools including line trimmers, brush chippers, post pounders, leaf blowers, sod cutters, rakes, shovel etc. to maintain turf areas.
 - Carry out all necessary maintenance and adjustments while keeping the equipment in a safe, clean and tidy condition, including performing daily circle checks and reports defects and, if necessary, small repairs in a prescribed manner.
 - Comply with requirements of the Occupational Health and Safety Act, The Highway Traffic Act, all Federal, Provincial and City regulations, policies and procedures.
 - Remove and/or flag obstacles hazardous to employees or the public or that interfere with the safe operation of vehicles or equipment and duly note and report such conditions to a Lead Hand or Supervisor.

- Complete daily activity time sheets; report on variances in daily work plans.
- Immediately report vandalism, mechanical difficulties and damage.
- Perform other related duties as assigned.

QUALIFICATIONS:

- Experience related to the duties listed above, normally acquired through the completion of a Grade 12 diploma and 6-12 months relevant experience operating an ice re-surfacer and turf maintenance equipment; along with relevant experience performing facility maintenance. Candidates with equivalent combination of education and experience may be considered.
- B Certification or must be able to successfully complete the Refrigerator Operator - RB1 exam and RB2 exam within 24 months in the position
- A valid DZ driver's licence with a good driving record.
- Must have a working knowledge of mechanical, plumbing, carpentry, electrical, refrigeration, painting, roofing systems and handling systems, masonry and drywall.
- Certified Ice Technician (CIT) and Certified Aquatic Technician (CAT) designations are an asset.
- A valid forklift operator's licence would be an asset.
- Must obtain and maintain a valid First Aid/CPR Certificate.
- Knowledge of the Ontario Health and Safety Act.
- Must be a reliable self-starter, able to make decisions and function with minimum supervision.
- Ability to work co-operatively with other team members.
- Must possess highly developed customer service skills along with good oral/written communication skills.
- Basic computer skills
- Must be able to perform the physical demands of the job including lifting, kneeling and shoveling and be able to actively participate in daily activities, work within live traffic conditions and in all types of weather conditions.
- Must possess an understanding of the MTO's Book 7 for Temporary Conditions and other applicable legislation.

SALARY: Rate: \$23.40-\$24.65

Interested candidates are invited to apply via our online application system by **January 18, 2012**. **Please note you will be required to complete a short questionnaire specific to this position as part of the application process.** For more information and to access this online posting, please visit our website at:

guelph.ca/careers > employment opportunities > current openings

Personal information collected through the recruitment process will be used solely to determine eligibility for employment. We thank all candidates in advance; however, only those being considered for an interview will be contacted.

The City of Guelph is an equal opportunity employer.